Learning To Lead

2023 Application

OVERVIEW

We are pleased to invite individuals to apply for participation in the LEARNING TO LEAD class of 2023. This program is uniquely designed for individuals in senior level positions in nonprofit organizations. We will be selecting a diverse group of established and emerging community leaders for the eighteenth (18) class of Learning to Lead. This program delivers an incomparable experience of intellectual, personal, and professional discovery and growth. The focus will be on providing participants with the tools, insights, and learning environment necessary to maximize their potential as a leader within their organization. This year there will be an emphasis on Equity and Self-Care.

Specifically, participants will learn to:

● Identify the various styles and traits of leaders, while assessing their own styles and traits;
● Share strategies that allow participants to "stretch" beyond their current competencies and allow for the integration of new skills, including Effective Communication Skills; Team Building; Conflict Resolution; Decision making; Facilitation; Presentation Skills; and Positive Psychology in the workplace.
● Explore the role of the nonprofit leader as it relates to the satisfaction of its stakeholders; and
● Foster the development of a group learning process that enables each participant to find their own leadership voice, while establishing a network of colleagues and ongoing peer support to improve leadership skills.

Who Should Attend:

Mid to senior level managers who are in leadership roles within their organizations. The purpose is to help these leaders develop their abilities to get extraordinary things done. In order to attend, applicants must meet the following eligibility criteria:

● At least one year of supervisory experience, with at least one direct report within the organization.
● Ability to participate in the full program. The program is a 6-month curriculum, consisting of 12 half-day sessions, including an orientation and graduation. Attendance at orientation is MANDATORY and participants must attend a *minimum* of 10 additional sessions to graduate successfully.
● Reference letter from their Chief Executive Officer, or their designee.

Program Activities:

The program is a *6-month curriculum*, including an orientation and graduation ceremony. Orientation will be held on **Friday, March 3, 2023**. Please refer to schedule of activities for specific dates. Program activities will include experiential and educational programs, inventories, questionnaires, and surveys, learning activities, and reading assignments. Each participant will be required to participate through the use of homework and real time feedback.

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Program Commitment

To graduate from the program, a participant is expected to attend all program activities. However, if circumstances prevent complete attendance, graduation requires a minimum of 10 sessions in addition to orientation. Program activities include Mandatory Orientation, twelve (12) half-day sessions from 9:00 a.m. – 12:00 p.m., and Graduation. The schedule is subject to change and the cohort may decide to have some sessions in person (though a virtual option will always be available). Below is a planned schedule of sessions, just keep in mind that changes may occur along the way.

Schedule of Dates:

- Friday, March 3, 2023 (ORIENTATION: MANDATORY)
- Friday, March 17, 2023
- Friday, March 31, 2023
- Friday, April 14, 2023
- Friday, April 28, 2023
- Friday, May 12, 2023
- Friday, May 26, 2023
- Friday, June 9, 2023
- Friday, June 23, 2023
- Friday, July 7, 2023
- Friday, July 21, 2023
- Friday, August 4, 2023 (GRADUATION)

Application Process and Fees:

An application is attached. We will be accepting a maximum of 20 applicants for this class. When choosing an applicant, it is recommended that the organization consider the role of the individual within the organization and their potential for influence and growth, the commitment of time required for participation, and the diversity of the organization. A nominal tuition fee of $1,500 to cover the costs of orientation, assessment tools, graduation and all course materials is required for participation.

Please submit the application NO LATER than February 17, 2023

You may also contact julie@collectivelyus.org with questions.

Once the application has been evaluated, you will be notified regarding acceptance into the program. If the application has been accepted, you will be required to log on to pay the tuition fee of $1,500. Payment can also be paid through a check made out to:

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4220 NE 25th Avenue
Lighthouse Point, Florida 33064

Accepted applicants may not begin the program if the tuition is not paid in full.

Questions regarding this program should be directed to Julie Radlauer at (954) 649-1902. We look forward to your organization's participation in this exciting opportunity.

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Personal Information (please type)

First Name	Last Name	Nickname (optional)
Home Address	City, State, Zip	Home Phone
Company Name	Title/Position	
Business Address	City, State, Zip	Employed Since
Business Phone	Business Fax	E-mail Address
Preferred method of contact:		

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Professional Information:

Briefly describe your professional responsibilities (number of staff supervised, type of program, services provided, etc.)

Education:

School	Field of Study	Degree	Year

Business/Professional/Community Affiliations (include community, civic, religious, government, social, athletic, or other activities in which you have been active).

Organization	Assignment/Position	Dates of Activity

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Expectations

In the space below, list three expectations of the program. Answer the question: "When I complete the LEARNING TO LEAD program, I expect to have learned and/or accomplished…"

Leadership Goals:

Reference Letter:

Please attach at least one letter of reference from your Chief Executive Officer or their designee, which attests to your character and leadership talents or leadership potential.

Name, Title, Phone Number of Reference

We recognize emergencies do arise and as a result, a participant may not be able to attend all required components of the program. However, the following applies for all participants:

- Orientation: attendance is MANDATORY, without exception, regardless of reason. If you do not attend orientation, you may not participate in the program.
- Graduation: attendance is MANDATORY, however, on a case-by-case basis, the facilitators, in their sole discretion, may permit a participant to miss Graduation and be deemed to have completed the program and graduate.
- Program Days: a participant who has missed more than four (2) program days (or substantial parts thereof) shall not graduate from the program.
- Notification: in all instances, a participant is required to notify the facilitators of their inability to attend an event as soon as it is known that an absence will occur.

I understand the above and agree to be bound by them by submitting this application